

Lake Forest High School APT Meeting Minutes
October 10, 2007
Gorton Community Center

Members Present: Chrystal Gannon, Katie Begley, Maureen Quaid, Karla Schwartz, Judi Schulte, Cherie Setteducate, Marcy Kerr, Donna Coffin, Sue Wagener, Kathy Casper, Louise Ries, Judy Telander, Jill Moutvic, Julia Fiske Parker, Linda Ganshirt, Terri Karst, Leeni Ellis, Jill Havey, Donna LaVitola, Diane Quon, Laura Cox, Jeanne Burke, Sally Frese

Members Absent: Pam Salm, Debbie Taylor, Susan Nommenson, Audrey Ohanesian, Tami Zylka, and Sarah Glynn

Meeting called to order at 9:05 am by Chrystal Gannon and she gave an overview of the agenda for the meeting.

Maureen Quaid, Secretary: Maureen made a motion to pass the September meeting minutes as emailed to the board. Linda Ganshirt gave the first. Jeanne Burke gave the second. Minutes passed by voice vote.

Terri Karst, Directory: Directory is at the printer and should be ready by the end of next week. Distribution and mailing will take place on the 22nd of October. This is a bit later than expected. Multiple book orders will have to be mailed separately this year due to the envelopes. Looking for ideas on how to get the book out earlier next year. Jay Hoffman said he has some thoughts on this and will discuss it with Chrystal later.

Harry Griffith, Superintendent: Regarding the bomb scare at LFHS last week, Harry gave a thank you to all for keeping a cool head. Harry stated that a quality school environment is caring, offers safety, and is focused, participative, and measured. LFHS showed all of that last week. Last week they found someone was scrawling things in the building. The person has not been caught. It may happen again. Lockers were checked. No weapons, or drugs were found. There was also writing found on the bike path and it has been deemed not related to the school issue. Construction is making great progress.

Jay Hoffmann, Principal: In regards to the threat, it was not taken lightly. Things the school put in place post Columbine, worked; we learned a lot about what we have in place and will be modifying it based on what we learned.

Working with police and fire departments, and sniffing dogs, the school was searched Thursday evening and nothing was found. Searches were conducted at West Campus as well. Staff tried to make Friday as normal as possible. Police and fire lieutenants were at school on Friday. They did put an extremely low possibility that what was written was going to happen. Attendance was at about 57%. We feel this was quite a normal response. Staff knew about the incident before parents were told. The decision was made to notify parents via Instant Alert on Wed. afternoon and the students first thing Thursday morning over the loudspeaker. Still looking for student so all the details cannot be revealed. We do have cameras in the school but we lost some due to the construction, but when it is complete there will be much better stuff in place. Parent teacher conferences will take place Nov. 8-9th. Letters will be sent out to parents with the codes needed to sign up for the conferences on line. Encouraging parents to check out the new music area if they have time during conferences.

Anne Whipple, Communications: Instant Alert system will not work if your phone does not pick up within 5 rings. It will however try to call 5 times. When parents get an email right now it will say, "school closing" in subject area just because we had to pick something from the Instant Alert topics.

New school web site is still being worked on daily. Please contact Joy Murawski if you have any comments or notice something does not seem right. A construction project update mailer is being worked on and will be sent out the entire community.

Sharon Golan, BOE: Board was supportive of the actions the school took last week. We were observers.

Steve Douglas, Technology Education: Steve was invited back to the APT to give an update on the grant we awarded him for telecom. Steve's update presentation:

Update of 40 years of Telecom Project 10.10.07

Contracted 323 Creative to create **www.40yearsoftelecom.com**

Key Elements of the website:

Secure log-in

Shared alumni information based on location, job title or any other information

Video posting and viewing
Blog to keep alumni connected with the program

Transferred Best of Telecom and many other VHS tapes to a working digital format- many of which now are seen on our website

Began the process of documenting the 40 years of Telecom by interviewing past teachers and alumni about the different experiences in the program, setting up a student based project where our current students will tell the history that they are apart of each day.

Steps for how you can stay involved in the project as we anticipate our 40 years of Telecom celebration in the fall/winter 2008 in our new space at the high school.

1. Share the website with anyone you know that has taken Telecom.
2. Continue funding us as we develop the web site into the most useful tool for connecting with alumni through small and big projects.

Small steps:

1. Partnering with our department in the anticipated celebration of our program in our new space next fall. We need funding to put together an event that will showcase and honor the programs history and the tremendous future ahead-- \$ 1,000 for catering and tribute to past teachers in the new entrance of the department.
2. Joining our department and our new school-based enterprise, Scout Stories, in funding the site as a professional secured site for our community to see our created material.

ADMIN AREA \$2500

-Create a content management system so content (pages, users, comments, and media) on the website can be managed by anyone, anywhere without HTML experience
(Important long term if content needs to be regularly updated whether it's pages, users, comments, media, etc. The alternative is to ensure there's a budget set aside for paying to have the site updated).

Larger Steps:

Finishing the commitment to building a professional site that will continue to be used by current students and alumni around the world. This includes:

MEDIA UPDATES \$2500

- Allow commenting on videos
- Allow ranking of videos
- Easily send a link to a certain video to another alumni
- Allow alumni to upload video/image files to be used on the site
- Develop an entire videos section for the website instead of just a sidebar

BLOG \$1250

- Move the blog onto LFHS's server

-Incorporate the blog into the rest of the site (so the blog looks similar/tied to the current 40 Years Of Telecom site)

Chrystal Gannon for Parent Awareness: Chrystal read the following info.

Life Lessons from the Playing Field

Tuesday, November 6, 2007, 7:00-9:00 PM

Lake Forest Academy, Cressey Center Auditorium

1500 W. Kennedy Road, Lake Forest

Free Admission

Speaker: Jim Thompson

Founder and Executive Director, Positive Coaching Alliance (PCA)

Parents, help your children get the most out sports on and off the field. Learn the role parents and coaches can play in both enhancing player performance and teaching valuable, life lessons to our children, while building character and self esteem. AYSO, Lake Forest and Lake Bluff Parks & Recreation Departments, LFSA, and Lake Forest High School all are current or former PCA partners. For more information contact LEAD at 847 295 9075.

Donna Coffin, Senior Rep: The Seniors again sold class Homecoming t-shirts this year for \$10 each. They were very popular and brought in nearly \$2000. Extra t-shirts will be sold for ½ price at parent teacher conferences and at basketball games. They are a great keepsake.

There is a senior parent meeting next Tuesday, October 16th at 10am in the DMT. Principal Jay Hoffmann and College Counselor Jacquie Berkshire will discuss issues specific to seniors and their parents during this busy year.

The first senior breakfast will be next Friday, October 19th before school in the senior hall.

Marcy Kerr, Junior Rep: Attendance at our first two Junior Class meetings has been excellent. We estimated there were over 150 parents at each meeting. Both meetings were held in the evening, which helped attendance. Our next meeting is planned for December.

Student Council is narrowing down the choices for the Prom theme. The class will be voting the week of October 15. Project Safe Prom is up and running. The students were on hand at Open House to answer questions as well as sell

previous years' Prom tee shirts and license plate holders. They will also be present at Be True to Your School to educate parents about and raise funds for Project Safe Prom.

Donna LaVitola, BTTYS: Thank you to all who have donated. Reservations are still being taken, 90 in now. Continue to promote the event. There is so much to do with this event as soon as school starts so working on getting committees in place earlier next year, possibly in the summer.

Louise Ries, Talent Show: The APT Talent Show Committee will be sponsoring a Talent Show Audition Workshop from 3:30 to 4:30 on Wednesday, December 5 in the Robert Miller Theater. Our director, Louise Ries and her assistant, Claire Wheatley, will give students tips on how to optimize their January auditions for the 2008 Talent Show.
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Laura Cox, Career Mentoring: Want to increase the profile of this event by starting to talk about it now with parents so they can get interest rising among kids. Bulk of the program is in April and involves matching kids with jobs or volunteer work for one or two days. Looking to possibly have a speaker this year to talk with parents and kids about how to get a job. Last year some kids got summer jobs and weekly jobs from mentoring for a day last spring.

Judi Schulte, LFHS Foundation Rep: LFHS Foundation is donating an enamel and wood box and enamel cuff links to BTTYS for the auction. These items along with a paperweight and an all enamel box designed by Mary McLaughlin can be purchased thru the Foundation. They can also be personalized.

Judi Schulte, Treasurer: See balance sheet attached. Forms for reimbursement are available thru the school web site.

Karla Schwartz, Corresponding Secretary: submitted report
The LFHS Highlights Labeling Committee met on Thursday, September 27th. The Highlights Labeling Committee is scheduled to meet again on Tuesday, October 30th at 1:00 pm. This labeling date may change, depending on the printing schedule.

Correspondence includes,

A condolence card was sent to Susan Nommenson for the

passing of her father-in-law. A congratulations card sent to Todd Johnson and his wife on the arrival of their first child, a daughter.

New Business: In regards to Steve Douglas, Chrystal would like board to review his update and be prepared to vote at our next meeting on whether to continue the relationship with Telecom and if so, what amount of grant money will be given this year. Steve needs \$3500 to continue with the next steps. We have already granted \$1800 (last year) of that \$3500 needed.

Anne Whipple for CROYA: Grand opening of new CROYA building will be on Nov 4th.

Judy Telander, Grants: The APT grants are also available to students. Students can apply for grants if it is related to school and or learning. It cannot be a religious oriented event. Students can receive up to \$300 max and teachers \$500.

Meeting adjourned at 10:40 am
Respectfully submitted October 12, 2007
Maureen Quaid
Secretary